



SAN MATEO COUNTY SCHOOLS
INSURANCE GROUP
—A Public Entity—

**SAN MATEO COUNTY SCHOOLS INSURANCE GROUP
EXECUTIVE COMMITTEE
MEETING MINUTES
September 19, 2024**

Adoption of the Agenda

Valerie Miller moved to adopt the Agenda. Tina Van Raaphorst seconded the motion.

Vote: Patrick Gaffney	Aye
Kevin Bultema	Aye
Amy Wooliever	Aye
Valerie Miller	Aye
Roberta Zarea	Aye
Rui Bao	Absent
Marites Fermin	Aye
Tina Van Raaphorst	Aye

Motion passed.

Approval of Minutes

Valerie Miller moved to approve the minutes. Marites Fermin seconded the motion.

Vote: Patrick Gaffney	Aye
Kevin Bultema	Aye
Amy Wooliever	Aye
Valerie Miller	Aye
Roberta Zarea	Aye
Rui Bao	Absent
Marites Fermin	Aye
Tina Van Raaphorst	Aye

Motion passed.

Consent Agenda.

Valerie Miller moved to approve the consent agenda. Amy Wooliever seconded the motion.

Vote: Patrick Gaffney	Aye
Kevin Bultema	Aye
Amy Wooliever	Aye
Valerie Miller	Aye
Roberta Zarea	Aye
Rui Bao	Absent
Marites Fermin	Aye
Tina Van Raaphorst	Aye

Motion passed.

Ratification of P/L Check Register

Kevin Bultema moved to approve the Ratification of the P/L Check Register. Tina Van Raaphorst seconded the motion.

Vote: Patrick Gaffney	Aye
Kevin Bultema	Aye
Amy Wooliever	Aye
Valerie Miller	Aye
Roberta Zarea	Aye
Rui Bao	Absent
Marites Fermin	Aye
Tina Van Raaphorst	Aye

Motion passed.

Executive Director's Contract

Marites Fermin moved to approve the salary amendment to the Executive Director's contract. Tina Van Raaphorst seconded the motion.

Vote: Patrick Gaffney	Aye
Kevin Bultema	Aye
Amy Wooliever	Aye
Valerie Miller	Aye
Roberta Zarea	Aye
Rui Bao	Absent
Marites Fermin	Aye
Tina Van Raaphorst	Aye

Motion passed.

Salary Chart / Staffing Re-Organization

Tina Van Raaphorst moved to approve the salary chart/ staffing re-organization. Valerie Miller seconded the motion.

Vote: Patrick Gaffney	Aye
Kevin Bultema	Aye
Amy Wooliever	Aye
Valerie Miller	Aye
Roberta Zarea	Aye
Rui Bao	Absent
Marites Fermin	Aye
Tina Van Raaphorst	Aye

Motion passed.